



राष्ट्रीय प्रौद्योगिकी संस्थान गोवा  
NATIONAL INSTITUTE OF TECHNOLOGY GOA  
कुनकोलिम, जिला दक्षिण गोवा, गोवा, पिन-403703  
Cuncolim, South Goa District, Goa, Pin-403703

Advt. No: NITGOA/RECT/CONT/2024/OW/07

Date: 08-05-2024

**ADVERTISEMENT FOR STUDENT COUNSELLOR ON TEMPORARY BASIS**

**Period of Contract:** Appointment is for a period of Six months (Purely on Temporary Basis)

Sr No	No. of Posts	Discipline	Age Limit	Required Essential Qualifications & Specialization	Working Hours/Number of Days
1	01	Student Counsellor	50 Years	<b>Essential:</b> <ul style="list-style-type: none"><li>B.A/B.Sc. (Psychology) with certificate of Diploma in Counselling with minimum of Three-Year Experience in providing counselling to students at Educational Institutes.</li><li>or</li><li>M.A/M.Sc. (Psychology) with minimum of Two-Year Experience in providing counselling to students at Educational Institutes.</li><li>or</li><li>MBBS with Master's/Diploma in Psychiatric Medicine, with minimum of One-Year Experience in providing counselling to students at Educational Institutes.</li></ul>	<b>3 Days per week (3 Hours per each Day)</b>

**Consolidated Pay:** Selected candidate shall be eligible for a consolidated pay of Rs. 40,000/- per month.

**Nature of Work:**

1. To interact with students on their problems
2. Counselling students on personal concerns related to their academics and any other personnel problems. Promoting emotional and mental wellbeing through various educational materials, guest speaker engagements and other activities on subjects.
3. Collaborating with teachers, administrative personnel and parents to resolve behavioural or situational concerns to help students succeed
4. Working with students to create short- and long-term objectives, particularly those related to academic performance, personal development etc.
5. Assisting in the mediation and resolution of conflicts to ensure that personal altercations don't hinder the student's academic goals and development
6. Coming up with counselling programmes such as alcohol and drug prevention programmes and peer mentoring programmes
7. Assisting students in selecting courses and other educational options that match their interests and goals
8. Providing guidance and education on various professional paths and assisting students in choosing their educational plans
9. Any other relevant duties assigned by the Institute for the benefit of the students.
10. Any other relevant duties assigned by the Institute for the benefit of the students.

**How to Apply:**

1. Interested candidates need to duly fill the required data in the attached application form format.
2. The duly filled application form along with the scanned copy of original documents, published papers (if any), etc have to be compiled into a single \*.pdf file.
3. For submission of application, use the below Google form link and attach the \*.pdf file in the provided space. Student Counsellor ([Google Form Link](#))
4. Last date for application submission (via Google Form): **24-05-2024**
5. Incomplete application forms shall not be considered for shortlisting and the criteria of shortlisting shall be as per the Institute requirements and norms.
6. Mere fulfilment of essential qualifications and specialization requirements does not entitle any candidate for a call to the interview. Short-listing criteria may be set higher than the advertised (if required).
7. The number of posts advertised is merely an indication of the existing vacancies. The Institute reserves all rights to fill/not fill or increase/decrease any number of post(s).
7. The interview shall be conducted in **Offline Mode**. Timings shall be shared after the scrutiny of applications by email only.
8. The decision of the Institute related to all matters pertaining to the selection shall be final and binding on the applicants. No candidate will have any claim for issue of appointment letter, as a matter of right, even after recommendations by the Selection (Interview) Committee.
9. The Selected candidate must be ready to join immediately if selected as per the Institute rules.
10. Any other rule, as applicable will be followed, although not mentioned above.

**For any information, email to:**

[recruitment@nitgoa.ac.in](mailto:recruitment@nitgoa.ac.in)

**Recruitment Cell**

**NIT Goa, Cuncolim,**

**South Goa District**

**Goa- 403703**

**NOTE:** Intimation about the Shortlisted Candidates for Interview and the selected candidates will be informed via email only and they are expected to join immediately. Applications are advised to mention their correct and active email ID in the application, as all correspondences will be through email only. Hence, regular checking of the email by the applicant is expected.

-sd-  
Registrar



5. Achievements (Please attach documents supporting the achievements)

a. State Level:

Sl. No	Achievements

b. National Level:

Sl. No	Achievements

6. Extracurricular Activities (including NCC)

Sl. No	Description

7. Present employment:

Designation	Organization	
Date of joining (dd/mm/yyyy)	Scale of Pay in Rs	
Pay in Rs		

8. Experience:

Sl. No.	Name of the Organization Where employed	Designation	Date of Joining	Date of Leaving	Pay	Job Profile (If required attached separate sheet)

9. Information of three Referees:

(Names and contact details of referees who would be willing to write in support of your application):

	Referee 1	Referee 2	Referee 3
Name			
Designation			
Organization/ Institute			
Address Line1			
Address Line2			
Address Line3			
Telephone			
E-mail ID			

10. Any other information relevant to the post applied for

Sl. No	Description

11. Documents Attached:

Sl. No	Description

12. I hereby declare that I have carefully read and understood the instructions and particulars supplied to me, and that the entries in this form as well as in attached sheets are true to the best of my knowledge and belief.

Date:

Place:

\_\_\_\_\_  
(Signature of Applicant)